



Onboarding Checklist
California State Parks - Volunteers in Parks Program (VIPP)
In partnership with Stewards of the Coast and Redwoods

On behalf of California State Parks and Stewards of the Coast and Redwoods (Stewards), thank you for your interest in becoming a volunteer! Volunteers are vital to all our parks. In the redwoods and along the coast, volunteering gives people with fresh ideas and energy the opportunity to help support their local parks. To become a volunteer, please complete the checklist and paperwork below. We acknowledge the requirements not modest and hope you find the reward of a newfound avocation well worth it! We are here to help. If you have any questions, please contact bette@stewardscr.org or Amelia.Schall@parks.ca.gov for support.

- ☐ **Sign-up for the email newsletter** for biweekly news and information from Stewards: [Newsletter Sign-up](#) and create a user log-in (found in the upper right-hand corner): [Log-in](#)
- ☐ **Contact Stewards for a phone call at (707) 869-9177 ext. 6** to discuss your volunteer interests. We will connect you with a volunteer program lead based on your interest
- ☐ **View the Duty Statement** for the program you wish to volunteer for. [Volunteer Forms](#)
- ☐ **Contact Amelia.Schall@parks.ca.gov to sign** the required paperwork via DocuSign.
If you prefer to fill out a paper packet, please contact bette@stewardscr.org and one will be mailed to you.
 1. California State Parks Volunteer Application
 2. Volunteer Registration Packet
 3. Duty Statement for program
 4. There is a Livescan fingerprinting requirement for all volunteers working with youth or handling money.
- ☐ **Attend a New Volunteer Orientation**, or watch a recording of the most recent orientation [Orientations and Trainings](#)
- ☐ **Complete any program-specific training** required by your volunteer program lead
- ☐ **Register** on the Volunteer Portal (Better Impact) that California State Parks uses to manage volunteers and record hours: [Volunteer Portal Sign-up](#)
 1. Review and complete Equal Employment Opportunity Training after logging in: [Bear in Mind - The Fundamentals of Awareness](#)
- ☐ **Preview** our list of upcoming events and programs on the Stewards website: [Events & Programs](#)
- ☐ **Explore** the volunteer resources page: [Volunteer Resources](#)

We look forward to welcoming you as a volunteer!

State of California - Natural Resources Agency
DEPARTMENT OF PARKS AND RECREATION



CALIFORNIA STATE PARKS VOLUNTEER APPLICATION

NAME (First, MI, Last)	PHONE NO.	ALTERNATE PHONE NO.	EMAIL ADDRESS
STREET ADDRESS		CITY/STATE/ZIP CODE	
IF UNDER AGE 18, PROVIDE NAME, ADDRESS AND PHONE NO. OF PARENT OR GUARDIAN, OR IF AN EMANCIPATED MINOR, PLEASE STATE:			
HAVE YOU EVER SERVED AS A VOLUNTEER? ☐ Yes (List location(s), approximate date(s) and duties below.) ☐ No			
VOLUNTEER POSITION YOU ARE SEEKING:		STATE PARK PREFERENCE:	
WHY DO YOU WISH TO BECOME A STATE PARK VOLUNTEER?			
CURRENT OCCUPATION OR IF RETIRED, FORMER OCCUPATION:			
HIGHLIGHT YOUR EDUCATIONAL, EMPLOYMENT, AND/OR LIFE EXPERIENCES THAT YOU FEEL MAY CONTRIBUTE TO CALIFORNIA STATE PARKS' MISSION: (You may attach a resume.)			
LIST THREE PERSONS NOT RELATED TO YOU WHO KNOW OF YOUR WORK QUALITY:			
<u>Name</u>	<u>Phone No.</u>	<u>Relationship</u>	

FOR HOST APPLICANTS ONLY

INDICATE YOUR CHOICE OF STATE PARK AND DATES AVAILABLE: (Minimum of 30 days, maximum of 6 consecutive months in one park.)			
First Choice	Dates Available	Second Choice	Dates Available
INDICATE TYPE OF EQUIPMENT AND LENGTH:			
☐ Camper:	☐ Motorhome:	☐ Trailer:	☐ Extra Vehicle:
IF APPLICABLE, INDICATE TYPES AND NUMBER OF PETS YOU WILL HAVE WITH YOU: (You must have proof of your pets' current rabies vaccination with you while you reside in the park as a host.)			
☐ Dogs:	☐ Cats:	☐ Other:	

CERTIFICATION

I understand that additional information, such as driver's license number, Social Security Number and a background check may be required for certain volunteer positions. I hereby certify that all statements made on this application are true and complete.

Applicant Signature

Date

