



Onboarding Checklist
California State Parks - Volunteers in Parks Program (VIPP)
In partnerships with Stewards of the Coast and Redwoods

On behalf of California State Parks and Stewards of the Coast and Redwoods (Stewards), thank you for your interest in becoming a volunteer! Volunteers are vital to all our parks. In the redwoods and along the coast, volunteering gives people with fresh ideas and energy the opportunity to help support their local parks. To become a volunteer, please complete the checklist and paperwork below. We acknowledge the requirements not modest and hope you find the reward of a newfound avocation well worth it! We are here to help. If you have any questions, please contact bette@stewardscr.org or Amelia.Schall@parks.ca.gov for support.

- ☐ **Sign-up for the email newsletter** for biweekly news and information from Stewards: [Newsletter Sign-up](#) and create a user log-in (found in the upper right-hand corner): [Log-in](#)
- ☐ **Contact Stewards for a phone call at (707) 869-9177 ext. 6** to discuss your volunteer interests. We will connect you with a volunteer program lead based on your interest
- ☐ **View the Duty Statement** for the program you wish to volunteer for. [Volunteer Forms](#)
- ☐ **Contact Amelia.Schall@parks.ca.gov to sign** the required paperwork vis Docusign.
If you prefer to fill out a paper packet, please contact bette@stewardscr.org and one will be mailed to you.
 1. California State Parks Volunteer Application
 2. Volunteer Registration Packet
 3. Duty Statement for program
 4. There is a Livescan fingerprinting requirement for all volunteers working with youth or handling money.
- ☐ **Attend a New Volunteer Orientation**, or watch a recording of the most recent orientation [Orientations and Trainings](#)
- ☐ **Complete any program-specific training** required by your volunteer program lead
- ☐ **Register** on the Volunteer Portal (Better Impact) that California State Parks uses to manage volunteers and record hours: [Volunteer Portal Sign-up](#)
 1. Review and complete Equal Employment Opportunity Training after logging in: [Bear in Mind - The Fundamentals of Awareness](#)
- ☐ **Preview** our list of upcoming events and programs on the Stewards website: [Events & Programs](#)
- ☐ **Explore** the volunteer resources page: [Volunteer Resources](#)

We look forward to welcoming you as a volunteer!